



# Balgreen Primary School

171 Balgreen Road, Edinburgh EH11 3AT

Mr Richard Napier  
Headteacher

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28<sup>th</sup> September 2022

## Parent-Teacher Meetings

You are invited to make appointments for the school's next parent-teacher consultations. These meetings will be made available to book online. Consultations this term will be face to face.

The parent-teacher consultations are on **Tuesday 11<sup>th</sup> October and Wednesday 12<sup>th</sup> October** for all year groups.

To make your appointments please login at: [www.parents-booking.co.uk/balgreen](http://www.parents-booking.co.uk/balgreen)

### **To login you will need to enter:**

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you i.e the names you registered at time of enrolment at Balgreen.

Appointments will be available to book from **8pm on Thursday 29<sup>th</sup> September** until **12 Noon Wednesday 5<sup>th</sup> October**.

After you have made your appointments, you can choose to print or have confirmation by email.

### **Troubleshooting Tips**

- If you cannot log in, please contact the school office.
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please contact the school office for help up to midday on the 5<sup>th</sup> of October. **We are unable to process requests after this time.**

Kind regards,

Mr Richard Napier  
Headteacher